

Delta Conservation District
Monthly Board Meeting Minutes
January 10, 2011

Supervisors Present

Jim Cazer – President
Jim Blankenship – Vice President
Thelma Starner – Treasurer
Ralph D'Alessandro – Supervisor
James Schott – Supervisor
Mark Shaffer – Supervisor
Gayle Ware – Supervisor

Supervisors Absent

Michael Cleary – Supervisor
Susan Raymond – Supervisor

Others Present

Kristie Martin – DCD District Manager
Brian Sorenson – NRCS District Conservationist
Pete Blair – Blair & Associates
Joe – Blair & Associates
Paul VanRyzin – NRCS – Painted Sky (arrived at 1pm)
Mike Drake – Painted Sky (arrived at 1pm)
Connie Willis – EarthTeam Volunteer (arrive 2pm)

Meeting called to order at 11:05am

Agenda Presented, addition of Personnel matter, need Executive Session: Jim Blankenship moved to accept agenda with addition, Gayle Ware seconded. **Motion carried.**

Minutes presented: James Schott moved to approve minutes as presented. Jim Blankenship seconded. **Motion carried.**

Auditor's report by Blair & Associates: 2009 Audit and letters presented. The District's income in 2010 was less than \$500,000 and hence will not be required to submit Audit to the State Auditors office. However, the District must file exemption for audit by March 31, 2010. Discussion took place on hiring Blair & Associates to perform a review which includes filing the exemption with State. Review must be done by March 31 as well. Jim Blankenship moved that we authorize Blair and Associates to file exemption and perform a review for 2010. James Schott seconded. \$1200-1500 is the approximate cost. **Motion carried.** James Schott moved that we approve the 2009 audit presented. Gayle Ware seconded. **Motion carried.** James Schott moved that the President sign, on behalf of the Board, the auditor's letter of cooperation. Thelma Starner seconded. **Motion Carried.**

Treasurer's Report – James Schott moved to accept the financials as presented. Thelma Starner seconded. **Motion carried.** Bills to pay modified to include a check of \$84.15 to Jim Cazer for Small Acreage Workshop Composting presentation printing. James Schott moved that we pay bills as presented with the addition. Jim Blankenship seconded. **Motion carried.**

Special Board Meeting Minutes from December 27, 2010 presented. Jim Blankenship moved that we accept minutes as presented. James Schott seconded. **Motion carried.**

Board Absence – Susan Raymond notified board that she was sick and could not attend this board meeting. Thelma Starner moved that we accept Susan Raymond's absence. Jim Blankenship seconded. **Motion Carried.**

General Fund Budget

Discussion took place that a footnote/sidenote should be added to the General Fund Budget regarding the Basin State Technical Assistance reduction of \$25,000 in 2nd quarter that is planned in order to bring this account balance even from the 2010 financial carry-over. NRCS performs status review of EQIP in Fall. The Contracts Committee may also perform BSP status reviews in August with NRCS.

ACTION: Add footnote to the General Fund Budget explaining reduction of income for TA assistance in 2011.

ACTION: Contract Committee to meet with Planners in August to review BSP projects.

LUNCH BREAK called 12:40pm

Meeting called back to order 1:15pm

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Farm Bill DCT Obligation payback: James Schott moved that we pay the \$4000 payment to Farm Bill DCT Obligation Payback for 2010 to be paid in January 2011. Ralph D seconded. **Motion carried.**

ACTION: Jim Cazer to send breakdown of annual Membership & Dues.

ACTION: Contact Elizabeth Kautzky about mailing list.

ACTION: Have mail list sign-up at the front desk.

Jim Blankenship moved that we increase the Travel & Meetings from \$1500 to \$3500. James Schott seconded. Increase would allow for board members to attend the annual CACD conference. **Motion carried.**

Ralph D'Alessandro moved that we increase Education & Outreach from \$3000 to \$3500 to cover the donation of \$500 for water quality report to NWCC (NFRIA WSERC Conservation Center). Jim Blankenship seconded. **Motion carried.**

James Schott moved that we increase Donation & Awards from \$700 to \$1200 to include general donation of \$500 to NWCC. Ralph D seconded. Organization runs and depends heavily on donations and volunteers. **Motion carried.**

James Schott moved that the General Fund Budget be accepted with the amended \$3000 addition to expenditures. Ralph D seconded. **Motion carried.**

ACTION: Update modifications to General Fund Budget. Submit final budget to State and DOLA.

Old Business

District Employee: IWM Job Opening – reopened position until January 29 to allow time to find best suited candidate.

New Business

Setting 2011 Meeting Schedule – Continue 2nd Monday of the month, Summer hours time: May-Oct at 6pm; Winter hours time: Nov-Apr at 2pm. James Schott moved to accept the proposed time schedule. Gayle Ware seconded. **Motion carried.**

Board Member Time & Mileage sheet 2010 need submitted no later than next month's meeting.

DCD Bridge Agreement – Board Members signed and submitted. Ralph to make copies and submit to NRCS to operate in lieu of PII agreement forms for board members.

NRCS Report – Brian Sorenson

Seasonal High Tunnel program underway – several applications received and under review. 1st year this program is offered in Colorado. 2nd year offered in Nation-wide pilot program.

ACTION: Submit Press Release about Seasonal High Tunnel program

Several EQIP applications being submitted and reviewed.

Break called at 2:30pm

Called back to order at 2:45pm

Long-Range Goals

Preliminary development of Long-Range Goals took place.

Do water festival or type of activity for older kids-middle and high school. Work with FFA and 4-H. CSU Research Institute field trip workshop.

Fundraising: Discussion followed that the District do fundraising to cover costs of workshops in addition to charging an attendance fee. The District should also send out a one-time fundraising request letter per year to businesses and organizations in the area. The District can go to large companies and offer advertising of the business at the workshop as part of the donation.

Employee Reports reviewed from packet

- Ditch Mapping
- SCT

Gayle Ware moved that we waive sub-committee reports from agenda due to time already spent at board meeting. Ralph D'Alessandro seconded. **Motion Carried.**

Ralph D'Alessandro moved that the Board grant authority to the executive committee and the supervisor of BOR Ditch Mapping program to act on Personnel Matter at a later time. Gayle Ware seconded. **Motion carried.** Jim Blankenship abstained.

Thelma Starnier moved that we remove the Personnel matter from the agenda. Ralph seconded. **Motion carried.**

Meeting adjourned 4:30pm

Minutes respectively submitted by Kristie Martin, District Manager